



ST BEES SCHOOL
St Bees, Cumbria, CA27 0DS

APPLICATION FORM
This application must be completed in full.

Post applied for:			
Surname:		Title:	
Given Name(s):			
Home Address:			
Telephone	Home:		
	Work <i>May we phone you at work?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>		
	Mobile:		
E-Mail Address:			

Nationality/Work Status Details	
1. Are you a British and/or a European Economic Area Citizen?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. If the answer to 1 above is 'No', do you currently have the right to reside and work in the UK?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. If the answer to 1 above is 'Yes', please describe any current restrictions on your stay or on your right to work in the UK in the adjacent box. <i>Do not leave blank but state 'none' if appropriate.</i>	

Education and Qualifications <i>6 List your most recent qualifications first. Include Secondary School attended. You may be required to produce specified original documents so that they may be sighted and, where appropriate, copies made and kept on file.</i>			
Universities/Colleges/Secondary School	From	To	Qualifications Obtained

Professional and Other Qualifications	
Qualification	Year Obtained

Employment Record <i>List your current or most recent employer first</i>			
Current/Past Employer	From	To	Post Held plus Reason for Leaving

Reference/Referee Checks	
Please give details of at least two people who we may approach for a confidential reference, including your connection with them. One should be your most recent employer:	
<u>Referee 1</u>	
Name:	_____
Company:	_____
Address:	_____ _____ _____
Position:	_____ Telephone No: _____
Your connection with this person	_____

<u>Referee 2</u>	
Name:	_____
Company:	_____
Address:	_____ _____ _____
Position:	_____ Telephone No: _____
Your connection with this person	_____

May we contact the above people for a reference before we finalise the list of candidates for interview.	Yes <input type="checkbox"/> No <input type="checkbox"/>
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If you have supplied written references with your application may we discuss them with those concerned?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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Salary and Notice			
Current Salary:	_____	If you are currently employed please state the period of notice you must give your current employer.	_____

Health	
How many days absence due to sickness have you had in the last year? <i>(If more than 5 please give brief details)</i>	
Are there any reasonable adjustments that you would require the School to make to assist you in taking up this position?	

Please give below your reasons for applying for this job. Please tell us in your own words how your experience, skills and knowledge relate to the Job Description. You should also give any other information which you feel will assist us in considering your application.

Please continue on a separate sheet if necessary

CRIMINAL RECORD CERTIFICATE

The School is a Registered Body under the provision of the Police Act 1997 because employment at the School involves access to children under the age of 18. This post will require an enhanced Criminal Record Certificate from the Criminal Records Bureau (CRB) before an offer of employment can be confirmed.

DECLARATION

I declare that the information provided in this application and in my curriculum vitae enclosed are true and correct. I accept that should my application be successful, the foregoing information, including my curriculum vitae, will form part of my contract of employment and that if any false information is given or materials facts suppressed I may not be accepted, or if I am employed I may be dismissed.

Signed: _____

Date: _____

Please return this form, together with your CV to:

James Davies
 Headmaster in Waiting
 St Bees School
 St Bees
 Cumbria CA27 0DS
 emma.graham@st-bees-school.co.uk